

# Terms of reference

## EGA Federation Operations Committee

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### 1 Purpose and objectives

To review operational performance and coordinate technical implementation roadmaps of EGA Federated and Community nodes. The committee receives advice from the EGA Federated Strategic committee, and provides operational reporting to the EGA Federated Strategic committee.

Areas of responsibility include:

1. Ensuring interoperability between EGA nodes through adoption of a common set of technical standards;
2. Monitoring technical implementation and deployment of EGA services at nodes;
3. Convening technical subgroups as necessary;
4. Regular review of performance, service levels, and service capability, security, and capacity of nodes;
5. Implementation of the EGA federation roadmap and reporting to federation strategic committee.

### 2 Committee Membership

The committee will be constituted of up to two representatives from all EGA Central nodes and each Federated EGA node. Named members will be nominated by each node. Representatives of EGA Community nodes are invited to attend as observers.

The committee will be chaired by a representative of an EGA central node, the chair will be decided prior to each meeting.

### 3 Decision making

The committee is quorate with at least one representative from each EGA central node, and a representative from at least 50% of EGA federated nodes. All decisions require a simple majority of committee members.

### 4 Meetings

The committee will meet on a monthly basis and take place either in person or via teleconferencing, scheduling arrangements will be carried out by a representative of an EGA central or federated node. The agenda for the next meeting and minutes from the last meeting will be circulated at least one week prior to each meeting.